

MINUTES
CONEWANGO CREEK WATERSHED ASSOCIATION
ADMINISTRATIVE BOARD MEETING
February 8, 2011

PRESENT:

Directors: Liz Dropp, Dick Burlingame, John Gallagher, Chuck Conroe and Chris Humphrey
Watershed Specialist: Jean Gomory
Members: Kim Sherwood, Annette Strasser
Technical Specialist: Kylie Maland

Chris called the meeting to order at 9:18 am at the Sewer District with a quorum.

INTRODUCTIONS: Those present introduced themselves.

ELECTION OF OFFICERS:

Chairman - Chris opened the elections with a nomination of Dick as Chairman. Dick accepted the nomination and Liz seconded. All were in favor.

Vice-Chairman – Liz nominated John G as Vice-Chair. He accepted and Dick seconded. All were in favor.

Secretary – Chris said that she has opted to resign as Secretary due to pressures at work and at home. Liz offered to take the position if someone would take the Treasurer's position. No one stepped up to either position. Kim and Jean offered to assist by taking notes at meetings. Chris will fill in as temporary until someone accepts the position.

Treasurer – With Liz offering to retain the position, Chris nominated her and Dick seconded. All were in favor.

At this point in the meeting, Dick took over as Chair.

MINUTES: Jean noted for the minutes of January 11th that EQUIP should be spelled EQIP. With no other corrections, John G made a motion to accept the minutes as corrected. Liz seconded. All were if favor. John G made a motion to accept the minutes of the Annual Meeting with Chris seconding. All were in favor.

TREASURER'S REPORT: Liz presented her report through January 31st. The checking account had deposits of \$100 from memberships and expenses totaling \$1141.36 which included the purchase of a computer. The savings accounts earned only interest. Total balance is \$8359.51. Chris made a motion to accept the Treasurer's report subject to audit. John G seconded. All were in favor.

CORRESPONDENCE: There was no correspondence.

COMMITTEE REPORTS:

- Water Trail – John G reported on updates for the ribbon cutting ceremony. He spoke with the Warren Visitors Bureau and the Council on Tourism. COT offered to gather their usual vendors, a band, food and drink as well as politicians. They feel there will be enough revenue coming in to pay their expenses and any extras will be given to CCWA. COT suggested June 18th as being best for them. John reported that new members, the Slagel's are willing to set up a hot dog stand and donate proceeds as well. The location was discussed with several locations other than Larimer Park debated. Dick said that Larimer Park was available that date. There was discussion of setting up a beer tent, but discussion favored finding a local pub that would like to host a 'continuation' party in the evening. John will continue his planning and also examine insurance prices. Chris made a motion to set the date for June 18th. Chuck seconded and all were in favor. Chris made a motion to forego a beer tent and Liz seconded. All were in favor. John G will discuss the option of using Point Park with COT remembering that it has no pavilions, no restrooms and no handicap accessibility. It should also be noted that selection should hinge on where the politicians and dignitaries can locate.
- Rainbarrel Project – Jean showed her bid packet to the members which was favorably received.

UPDATES:

- Sportsmen's Show – John G reported that anywhere from 3000 to 5000 people visited the Warren Mall that weekend and many stopped by our booth receiving brochures. He did sign up one new member, Vicki Tomica, on the spot who agreed to participate by helping Liz with memberships. He suggested we should update our display.
- CAP Grant – Liz said Peggy will be phasing out of participating with us at this time but will send another consultant to work with us and follow up on recommendations.
- Membership – John G asked Buster Darr for technical help to add a membership page to our website where people can pay online. He is also asking for a section where committee chairs can update current information. Mr. Darr is willing to do this for the price of a business membership and advertising on our website. The group was favorable to the idea and John will talk with him for details and costs of paying online.

NEW BUSINESS:

- Audit – Liz reminded that it is time for our annual audit. John G, Chuck and Dick offered to conduct the audit after next month's meeting.
- Conflict of Interest Policy – Liz has read several and wants to ask member Pat Slagle to draft a simple version for us to adopt. Chuck offered to help steer this. The group agreed to this plan.
- Road Adoption – Jean reported that she called Penn Dot about the availability of State Street for adoption only to find it already adopted. The official is sending us a list of other options.
- CLMC – Kim shared that the CLMC has had one of its member groups step down from their board. He suggested CCWA as a replacement which was unanimously approved at their February 3rd meeting. They must then make this recommendation to the Chautauqua County Executive who, if he approves, will then submit the recommendation to the County Legislature. Chris offered to be the representative to the CLMC should it be approved. John G made a motion to appoint Chris as representative to the CLMC
Chuck seconded. All were in favor.
- Chautauqua County Greenway Steering Committee – John G shared that he was invited to serve on this newly forming committee at the IDA. They are putting together people who are outdoor involved to look over the status of trails, places and events within the County.
- Citizens Advisory Board to the Chautauqua County Planning Committee – Chris shared that she received an email about this newly forming committee brought together to review proposals for economic development and others brought to them by the towns. This seems a good opportunity for the CCWA. John G expressed an interest and Chris will get more details.
- 2% Bed tax Projects – Kim suggested we select a project and submit an application from this available funding for the 2012 year with applications being due in June of this year. We could apply directly or in partnership. We should utilize the membership to be most effective. The group was favorable to this idea. Kim will proceed with investigating possibilities.
- Kylie's update – She is starting to work with her GIS group and is compiling information from various sources, including Peggy's work. She asked for information from existing studies or data sources. Part of this project will identify gaps in information. She showed us a completed project. In some places, WPC has developed aquatic community classification, water quality impairments, including oil / gas / withdrawal permits, forest canopy cover, riparian impacts, road densities and road encroachment on streams, stream crossing characterization. Preliminary data may be available from WPC by this summer. Can use outcome to focus effort. This project will probably take about a year and will show us possibilities for projects for implementation. Chuck offered to be liaison to her and to the Western PA Conservancy.
- Liz and Jean are writing a WREN grant for a bigger display board and Jean is writing a separate grant to get a floodplain model.

The next meeting was scheduled for March 8th at 9:00am at the Sewer District in Celoron. A motion to adjourn the meeting was made by John G and seconded by Chuck at 11:51. All were in favor. Meeting closed.

Respectfully submitted,

Chris Humphrey